

M&M ELECTRICAL CONTRACTOR, INC

APPLICATION FOR EMPLOYMENT

****THIS COMPANY IS AN AT-WILL, EQUAL OPPORTUNITY EMPLOYER****

This application is not an employment contract but merely is intended to evaluate suitability for employment. In compliance with Federal and State equal opportunity laws, qualified applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, non-job related disability, or any other protected group status.

TO BE READ AND SIGNED BY APPLICANT

I authorize you to make such investigations and inquiries of my personal, employment, financial, or medical history and other related matters as may be necessary in arriving at an employment decision. (Generally, inquiries regarding medical history will be made only if and after a conditional offer of employment has been extended.)

I hereby release employers, schools, health care providers and other persons from all liability in responding to inquiries and released information in connection with my application.

I understand that information I provide regarding current and/or previous employers may be used, and those employer(s) will be contacted, for the purpose of investigation my safety performance history as required by 49 CFR 391.23(d) and (e). I understand that I have the right to:

- Review information provided by previous employers;*
- Have errors in the information corrected by previous employers and for those previous employers to re-send the corrected information to the prospective employer; and*
- Have a rebuttal statement attached to the alleged erroneous information, if the previous employer(s) and I cannot agree on the accuracy of the information.*

Signature _____ Date _____

(Please print all information except signature)

Applicant Information

Full Name: _____ Date: _____
Last First M.I.

Current Address: _____
Street Address Apartment/Unit #

City State ZIP Code

Please list your other most recent addresses:

Address: _____
Street Address Apartment/Unit #

Previous _____
City State ZIP Code How Long? yr/mo

Addresses: _____
Street Address Apartment/Unit #

City State ZIP Code

How Long? Yr/mo

Phone: () _____ E-mail Address: _____

Date Available: _____ Social Security No.: _____ Desired Salary: \$ _____

Position Applied for: _____

Are you a citizen of the United States? YES NO Are you at least 19 years of age? YES NO

Have you ever worked for this company? YES NO If so, when? _____

Have you ever been convicted of a felony or crime with in the last 7 years? YES NO (Conviction will not necessarily disqualify you from employment.)

If yes, explain: _____

Will you work overtime when necessary?

YES

NO

Are you on layoff and subject to recall?

YES

NO

Do you understand the job requirements and have been made aware of the essential functions of the job you are applying for?

YES

NO

Are you currently bound by a non-competition or trade secret agreement?

YES

NO

Have you ever been discharged or asked to resign from a job?

YES NO

If yes, explain:

Education

High School: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

College: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Other: _____ Address: _____

From: _____ To: _____ Did you graduate? YES NO Degree: _____

Previous Employment

MAY WE CONTACT YOUR PRESENT EMPLOYER? YES NO

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Company: _____ Phone: () _____

Address: _____ Supervisor: _____

Job Title: _____ Starting Salary: \$ _____ Ending Salary: \$ _____

Responsibilities: _____

From: _____ To: _____ Reason for Leaving: _____

May we contact your previous supervisor for a reference? YES NO

Do you have a valid driver's license?

YES
NO

License #

State issued

Have you been convicted of or pled guilty to any traffic-related offense with-in the past 5 yr.

YES

NO

If so, explain?

Have you had your driver's license suspended or revoked or your driving privileges modified by a court of law?

YES

NO

If so, explain?

—

Please list all states from which you hold or have held a driver's license:

Please list any professional licenses, designations, certifications, etc. that may relate to the position applied for:

Please list any special skills you may have that related to the position applied for:

Military Service

Branch: _____ From: _____ To: _____

Rank at Discharge: _____ Type of Discharge: _____

If other than honorable, explain: _____

Disclaimer and Signature

I certify that my answers are true and complete to the best of my knowledge.

If this application leads to employment, I understand that false or misleading information in my application or interview may result in my release.

Signature: _____ Date: _____